

**SAN DIEGO MOORING COMPANY**  
4980 N. Harbor Drive, Suite 201 , San Diego, CA 92106  
Phone 619-291-0916 Fax 619-718-6263

**MOORING PERMIT APPLICATION**

**PERSONAL INFORMATION**

OWNER \_\_\_\_\_ MOORING AREA REQUESTED \_\_\_\_\_  
MAILING ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
RESIDENTIAL ADDRESS \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
OTHER/CELL PHONE \_\_\_\_\_ SOCIAL SECURITY # \_\_\_\_\_  
DRIVER'S LICENSE # \_\_\_\_\_ EXPIRES \_\_\_\_\_ E-MAIL: \_\_\_\_\_

**VESSEL INFORMATION**

MAKE \_\_\_\_\_ YEAR \_\_\_\_\_ SAIL \_\_\_\_\_ POWER \_\_\_\_\_ HULL COLOR \_\_\_\_\_  
LOA (INCLUDING BOWSPRITS, DAVITS, SWIM STEPS, ETC.) \_\_\_\_\_ BEAM \_\_\_\_\_ DRAFT \_\_\_\_\_  
DISPLACEMENT WEIGHT \_\_\_\_\_ REGISTRATION/DOCUMENTATION # \_\_\_\_\_  
VESSEL NAME \_\_\_\_\_ CURRENTLY MOORED AT \_\_\_\_\_  
IS THE VESSEL CURRENTLY INSURED? YES \_\_\_\_ NO \_\_\_\_ INSURANCE CO. \_\_\_\_\_  
OVERALL CONDITION OF VESSEL: EXCELLENT \_\_\_\_ GOOD \_\_\_\_ FAIR \_\_\_\_ POOR \_\_\_\_  
IS VESSEL SEAWORTHY DEFINED BY UPD CODE OF REGULATIONS? YES \_\_\_\_ NO \_\_\_\_  
DOES VESSEL HAVE MARINE SANITATION DEVICE? YES \_\_\_\_ NO \_\_\_\_  
DO YOU HAVE ANY PARTNERS IN THE OWNERSHIP OF THIS VESSEL? If yes, list names and phone numbers below.  
\_\_\_\_\_

**EMERGENCY CONTACT**

NAME \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_ PHONE \_\_\_\_\_

**PLEASE ENCLOSE THE FOLLOWING WITH YOUR APPLICATION**

- Copy of your vessel registration / Documentation
  - Current color photograph of vessel
  - Application Fee (Non-refundable fee equal to 1/2 of mooring fee established for 1 month period.)
- Copy of your U.S. Coast Guard Auxiliary Courtesy Marine Examination Safety check is required when Moorage is assigned  
Amount \$ \_\_\_\_\_ Date Received \_\_\_\_\_ Check or MO # \_\_\_\_\_

*Final approval is subject to review of the application and a credit check. The information on this application is true and correct to the best of my knowledge and I have read and understand the procedures on the reverse side of this application. I hereby authorize the person to whom this application is delivered or their agents to verify the above information and to obtain a consumer and/or credit report.*

Date: \_\_\_\_\_ Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Manager's Signature: \_\_\_\_\_

## APPLICATION AND MOORING BUOY ASSIGNMENT PROCEDURES

All persons requesting a mooring buoy must submit an Application for the mooring area requested. Applications may be submitted for any of the following mooring areas: A-1 (Shelter Island); A-2 (America's Cup Harbor); A-3 (Laurel Street); and A-4 (Bay Bridge Roadstead). A non-refundable application fee must be submitted with each application. This fee shall be equal to one half of the mooring fee established for a one (1) calendar month period and applied as payment towards the initial monthly mooring fee. Applications may be mailed to the San Diego Mooring Company (SDMC) office at 2040 Harbor Island Dr., Ste. B116, San Diego, CA 92101 or delivered to such address.

Upon receipt of an application, applicant will be placed on wait list chronologically according to date received. A separate list is maintained for each mooring area. A vacant mooring will be offered to the person highest on the list for that size mooring, and then, if refused, in sequence to the next listed applicant. The SDMC will notify applicants by phone or mail of the availability of a vacant mooring. A mooring permit must be executed within ten (10) working days of notification by payment of applicable fees and deposits. If no response is received within ten (10) days of the notice, the applicant will be removed from the waiting list and a notice will be mailed to the next listed applicant. The SDMC will not be held responsible for non-delivery of a notice mailed through the U.S. Postal Service. In order to receive a mooring assignment, the execution of a Mooring Permit is required. In addition, verification of ownership, verification of registration, inspection for seaworthiness, sanitary facilities, waste containers, safety inspection, all information on the application will be verified by mooring office personnel. This inspection may be scheduled any time two (2) months prior to the estimated date of buoy availability, but must be completed no later than ten (10) working days after notification of buoy availability.

It is the applicant's responsibility to inform the SDMC of any changes in application information including vessel information, mailing address and telephone number. If a vessel change occurs, the SDMC must be notified. Applicants in America's Cup Harbor (A-2) are placed into three categories according to size: 19' to 30', over 30' up to 50', and over 50' up to 54' (total LOA including bowsprits, davits, swim platforms, etc.). If an applicant changes vessels and the new vessel falls into a different size category, a new application must be submitted and new waiting list number assigned, the application fee for the previous application will be forfeited.

### PERMIT EXTENSION

Permit extension may be allowed if account is and has been in good standing with the SDMC. Yearly vessel inspection and current registration/documentation is required for permit extension.

### TRANSFERING TO A DIFFERENT MOORING AREA

Permittees who wish to transfer to a new mooring area may submit an application for the desired area at any time. When the Permittee's application reaches the top of the waiting list for the new mooring area, that Permittee will have ten (10) working days to execute a new mooring permit and transfer his/her vessel to the new mooring area.

**PLEASE NOTE:** All applicants and permittees may only maintain one active application on file at any time. If an applicant or permittee has one application on file and chooses to submit an additional application, the original application will be cancelled and the application fee forfeited.

### MOORING REGULATION REQUIREMENTS

Regulations are contained in the San Diego Unified Port District Code section 4.08. In part, the regulations require that:

1. No more than one (1) permit shall be issued to any owner, master, operator or person in legal control and custody of one (1) or more vessels.
2. Proof of vessel ownership shall be presented upon application for a mooring permit; provided, however, a person who notifies the SDMC, in writing, that the vessel is not presently owned but is being acquired or purchased by that person, and proof of ownership of the vessel in the name of such person will be provided to the SDMC within sixty (60) days, may file such an application and pay the application fee, provided further if such proof of ownership of the vessel is not provided with sixty (60) days after such filing, the application fee shall be retained by the SDMC. In addition the person's name shall be removed from the waiting list.